

#### 1

Log in on your myNSEAS account to check your funding status

### 2 STED TIMO

If you are funded by NSEAS you will have to wait for an SMS from Einancial Aid to inform you that the system is open for you to register

#### 3 STEP THREE

If you have been funded for two wooks and have not received the SMS messare from Financial Aid, please contact the Financial Aid office for assistance

# STEP SIX

Your first allowance will be paid to your bank account once NSFAS has made upfront payment to the UES

### 5 STEP FIVE

Once you are registered you can apply for your NSFAS private accommodation allowance or NSFAS transport allowance on the Student Self-service

#### 4 STEP FOUR

You may register for NSFAS-funded course without nrenavment Please register for all your modules in the beginning of the year, if possible, to avoid increased costs during the second semester

### 7 STEP SEVEN

You will receive a message from Fundi to upload your banking details for the allowances to be paid into your bank account. You only do this once

### Please note that it is very important for NSFAS students to

- check their ufs4life emails on a
- ensure that your contact number is correct and updated on the UFS system; • adhere to closing dates: and
- read through the frequently asked questions on the UFS website (www.ufs.ac



# 8 STEP EIGHT

You will receive your monthly allowances in your bank account during the first week of each month for a period of 10 months (Eeb-Nov) if you are registered for the full year.

## 9 STEP NINE

After the registration period has ended, your registration information will be submitted to NSFAS Thereafter sub-mission of registration information for newly funded students will be submitted to NSFAS on a monthly basis. Once NSFAS has confirmed that the information has been processed the payment will be made to your student class-fee account

# 11 STEP ELEVEN

Your bursary amount will be finalised towards the end of the year after which a final amount will be paid into your class-fee account

### 10 STEP TEN

Students who have paid own registration fee will have the opportunity to submit a refund request Communication regarding the refund process will be sent to the students' ufs4life email address

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