

UNIVERSITY OF THE FREE STATE



UFS

STUDENT ACADEMIC SERVICES

20 21

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FREE STATE
UNIVERSITEIT VAN DIE
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FREISTATA



UFS
STUDENT RECRUITMENT
SERVICES



WELCOME TO THE VIRTUAL OPEN DAY

Hello, I am...

MR NIKILE NTSABABA,
the Registrar of the University of the Free State.

To become a student at the University of the Free State, you need to:

- apply for two study options – if one option is a selection programme, we advise you to choose a non-selection programme as the second option, because space is limited;
- be finally admitted with your final Grade 12 NSC or IEB results;
- pay the prescribed first payment five (5) working days prior to registration; and
- register in 2021 before classes start.

Application
to study in
2021

Admission to the
programme you
qualify for

Register for
studies in the
programme
you were
admitted to

IN JUST **7** STEPS YOU CAN FULFILL YOUR DREAM OF STUDYING AT AN INSTITUTION WHERE WE TRANSFORM LIVES AND INSPIRE EXCELLENCE:

1

STEP 1

Apply online. Visit <https://apply.ufs.ac.za>

2

STEP 2

Your application is submitted. You will receive a student number and acknowledgement of your application. If you have not submitted the required documents, you will be requested to do so in order to finalise your application.

3

STEP 3

Your application is evaluated by the university. Should your evaluation be positive, you will receive a conditional offer to study – SUBJECT TO AVAILABILITY OF SPACE. Selection programmes are excluded. If you have indicated in your application that you require on-campus residence, you will also receive correspondence from Housing and Residence Affairs. Note that qualifying for your programme of choice, does not guarantee admission.

4

STEP 4

You need to source and secure financial support for your studies.

5

STEP 5

When the final Grade 12 results are released in January 2021, all applications will be re-evaluated; should your evaluation be positive, you will receive a final offer. Take note that meeting the minimum admission requirements for your programme of choice does not guarantee admission.

6

STEP 6

You have to complete the acceptance process for the offer online within the stipulated timeframe. If you fail to complete the acceptance process for the offer before the deadline, the offer will be withdrawn, and you will lose your space. Note that limited spaces are available.

7

STEP 7

Pay the prescribed first payment before registration. You can move into the residence on campus where you have been placed, or into off-campus accommodation, and then start your academic activities, including orientation, academic advice, and registration.



Date	Programmes for which applications open
1 April 2020	Applications to study any undergraduate programme offered on the Bloemfontein and Qwaqwa Campuses in 2021
1 July 2020	Applications to study any University Access Programme (UAP) offered on the South Campus and the sub-regions in 2021

WHAT DO YOU NEED TO STUDY AT THE UNIVERSITY OF THE FREE STATE?

For degree studies at the University of the Free State, we expect that:

- You have a NSC or NCV with an endorsement that allows entrance to degree studies (Bachelor's degree) or an equivalent qualification.
- You meet all the minimum admission requirements for the programme you intend to study. Meeting the minimum admission requirements for your chosen/intended programme of study does not guarantee admission, as limited spaces are available in each programme.
- You have a minimum level of 4 (50%) in the UFS language of instruction.
- You must pass certain school subjects with a minimum level of achievement in order to take a certain university module. For example, you must get a mark of 70% for Mathematics in Grade 12 if you plan to study BSc majoring in Physics with Engineering subjects. Please refer to the section on the faculty-specific admission requirements, which also includes the respective compulsory subjects and achievement levels required per programme.

CALCULATION OF YOUR ADMISSION POINT (AP) SCORE:

It is important that you thoroughly study the admission requirements of the programmes you are interested in. The UFS calculates your AP score based on the NSC achievement scale. An AP score consisting of seven levels is used. Points will be awarded for six academic subjects (note: no points will be awarded for achievement levels lower than 30%). One point is awarded for Life Orientation from achievement level 5 (60%) or higher when calculating your AP score for admission purposes.

NSC Level	UFS AP
7 (90%–100%)	8
7 (80%–89%)	7
6 (70%–79%)	6
5 (60%–69%)	5
4 (50%–59%)	4
3 (40%–49%)	3
2 (30%–39%)	2
1 (0%–29%)	-

To calculate your AP, you can use the following example:

For five (5) academic subjects on level 5 (60%)	5 x 5 = 25
For one (1) further academic subject on level 4 (50%)	1 x 4 = 4
For Life Orientation, a level of 5 (60%) or higher to score 1 point	1 x 1 = 1
UFS overall AP score	= 30

HOW DO YOU APPLY?

To apply online visit <https://apply.ufs.ac.za>.

Keep your mobile phone and an active email address ready, as you require both to access and complete the online application form.

Proceed through all the steps and submit your electronic application. Make sure that you complete the application form thoroughly, e.g. if you need on-campus residence accommodation or financial aid, indicate this in the relevant section.

Upload copies of the following in PDF or JPEG format when you apply for undergraduate studies:

- Your ID if you are a South African citizen
- Your passport if you are an international student
- Your parent's ID or passport if you are younger than 18
- National Senior Certificate if you already matriculated
- Your final Grade 11 results with the school's stamp
- Grade 12 June results with the school's stamp as soon as it becomes available. It can also be emailed to studentadmin@ufs.ac.za, especially if you have applied for a selection programme
- Your academic record, only if you are a current student at another institution of higher learning
- USAf accreditation from the examination board for South African universities. Apply to mb.usaf.ac.za for conditional exemption, foreign conditional exemption, or mature age conditional exemption.

The online application is quick and easy – no hassle, no fuss! It has an easy and modern design and is mobile- and tablet-friendly. You can apply using any device. You can expect a quicker response time if you apply online.

IMPORTANT APPLICATION CLOSING DATES:

IMPORTANT NOTICE: If your application is received after the following closing dates, it will not be considered.

Date	Selection and non-selection programme/s for which applications close
Applications closed on 31 May 2020	<ul style="list-style-type: none"> MBChB Radiation Sciences Optometry Physiotherapy
31 July 2020	<ul style="list-style-type: none"> Architecture Construction Economics and Management Nursing
31 August 2020	<ul style="list-style-type: none"> International undergraduate applications
1 September 2020	<ul style="list-style-type: none"> Fine Arts
30 September 2020	<ul style="list-style-type: none"> Drama and Theatre Arts Geology Forensic Sciences Physics with Engineering Sciences Music Social Work Community Development (QQ only) All non-selection programmes Applications from students transferring from other tertiary institutions
30 September 2020	<ul style="list-style-type: none"> All University Access Programmes on the South Campus and the sub-regions



IMPORTANT INFORMATION FOR ALL STUDENTS:

- **LIMITED SPACE:** Keep in mind that all programmes have limited space available; therefore, you are encouraged to apply as soon as possible to avoid disappointment. When we process your application for admission, we capture your details onto the UFS databases – if your details are not available, you will not be admitted or be able to register. For this reason, it is very important to stick to the closing dates. *Meeting the minimum admission requirements for your chosen/intended programme of study does not guarantee admission, as limited space is available in each programme.*
- **NATIONAL SENIOR CERTIFICATE:** If you already have a National Senior Certificate (NSC), you must include a copy with your application form.
- **APPLICATION:** Make sure that you complete the application properly and attach all the required documents. An incomplete application, as well as outstanding documents, will delay your application process. Make sure that you complete the application form thoroughly, e.g. if you need on-campus residence accommodation and/or financial aid, indicate this in the relevant section.
- **TRANSFERRING STUDENTS:** If you transfer from another tertiary institution, you must include a certificate of conduct and an official study record from the previous tertiary institution with your application AND submit copies when you register.
- **INTERNATIONAL STUDENTS:** If you are from another country, you must attach your certified school-leaving certificate, diplomas, and proof of a conditional exemption certificate issued by the Matriculation Board, to your application. Apply to mb.usaf.ac.za for conditional exemption.

APPLICATION AND ADMISSION REQUIREMENTS FOR INTERNATIONAL STUDENTS

The UFS uses the conversion table to help us consider all applications equally. If you are an international and/or home-schooled prospective student, use the conversion table in the Prospectus 2021 to calculate your AP (admission point). The table applies to all examination authorities/bodies in South Africa and internationally.

For more information, visit mb.usaf.ac.za

IMPORTANT INFORMATION:

- A non-refundable annual administrative fee is charged on all international student accounts.
- Closing date for international students' applications for undergraduate studies is 31 August 2020.
- You must have a VALID study visa before you can enter South Africa.
- Make sure your study visa is issued for study purposes at the UFS, and not at any other institution in South Africa. You must have a valid and appropriate/correct visa to be registered at the UFS.
- You must be a member of a medical aid registered in terms of the Medical Schemes Act 1998 of South Africa, as required by the South African Immigration Act. It is important that your medical aid cover MUST be valid for the duration of your studies at the UFS. No travel insurance, hospital plans or foreign medical aids will be accepted. For more information on registered medical aids, visit: <https://www.medicalschemes.com/MedicalSchemes.aspx>.
- A first payment is required before you can register as a UFS student. The Department of Student Finance will communicate the amount and payment deadline to you. For more information, visit <https://www.ufs.ac.za/kovsielife/unlisted-pages/tuition-fees/tuition-fees-30>
- If you have a scholarship, inform your sponsor of the UFS regulations on registration fees and tuition-fee payments before you register.

IF YOU NEED MORE INFORMATION, contact the relevant person:

IMMIGRATION, ACCREDITATION, MEDICAL AID, FINANCES, AND STUDENT ADMINISTRATION: Jeanne Niemann: +27 51 401 3219 | E: niemannaja@ufs.ac.za

INCOMING EXCHANGE STUDENTS, INTERNATIONALISATION@HOME COORDINATOR: Bulelwa Malo: +27 51 401 9436 | E: malob@ufs.ac.za

INTERNATIONAL OFFICE, QWAQWA CAMPUS: Kanego Mokgosi: +27 58 718 5115 | E: mokgosike@ufs.ac.za

STUDENT SERVICE CENTRE - The agents will assist you with the application process. Contact the agents for:

- Information on the admission requirements for any study programme;
- Assistance to complete your application form (online or hard copy);
- Tracking the status of your application.

Contact: +27 51 401 9666 | E: studentadmin@ufs.ac.za

If you have applied to study a programme in the Faculty of Health Sciences, contact Lydia du Toit: +27 51 401 7513/7517 | E: fhsapplications@ufs.ac.za
Fax2email: +27 86 579 5154 or +27 86 666 9191.

View the UFS Prospectus 2021 at

<https://ufs.ac.za/prospective>

