

FOUNDATION SKILLS

OBJECTIVES OF THE PROGRAMME

The aim of this short learning programme is to equip participants with academic reading and writing skills, which is a minimum requirement for any academic short programme taken. It offers participants an opportunity to acquire the academic literacy skills needed in order to successfully pursue tertiary studies. The mastery of these skills will serve as a guide to all modules within the MDP.

LEARNING OUTCOMES

By the end of the programme, participants should be able to:

- Structure a reading effort and read with comprehension
- Structure the writing of an assignment or report appropriately
- Appropriately apply punctuation and referencing of sources

PROGRAMME OUTLINE

- How to read an academic text to facilitate retention of information
- Structure the reading of academic material
- Use the SQ3R reading strategy to access academic texts
- Identify the target audience and purpose for writing
- Planning of the writing process
- Formulation of a thesis statement
- Write a paragraph, an introduction and conclusion
- Organising the body of an academic essay
- Appropriate punctuation
- Referencing styles and punctuation



Who Should Attend?

Foundation Skills is intended for any individual who intends to pursue an academic qualification.

Mode of delivery:

Face to face OR Online

Duration: Face to Face



1 Day

Duration: Online



7 Days

Accreditation:

- Short learning programmes are accredited with the UFS and recognition to predefined formal programmes is available through Recognition of Prior Learning (RPL).
- All short learning programmes can be customised and offered on an in-house basis.
- Credits: 4 Credits
- NQF level: 5

Enquiries:

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