

PROJECT & PROGRAMME MANAGEMENT

OBJECTIVES OF THE PROGRAMME

Project & Programme Management aims to provide participants with a practical approach to the management of all types of business projects based on generally accepted best practices and international standards.

LEARNING OUTCOMES

By the end of the programme, participants should be able to:

- Participate in the preparation of a project management framework
- Prepare a milestone plan for the implementation of a project
- Prepare a project scope statement and Work Breakdown Structure
- Prepare a project proposal based on conceptual cost and time estimates
- Participate in the assessment of the impact and likelihood of identified project risks
- Participate in project quality planning
- Participate in cost estimating and budgeting
- Participate in the preparation of a project schedule and cash flow forecast
- Prepare a project procurement plan
- Participate in the planning of human resource roles and responsibilities
- Participate in the preparation of a project communications plan
- Participate in the planning of a project monitoring and control plan
- Participate in the preparation of a Project Implementation Plan

PROGRAMME OUTLINE

- Modern project management
- The development of project management systems
- Defining of the project
- Cost estimation and development of the budget
- Development and construction of the project network
 - Gantt charts
 - Pert simulation
- Project management structures
- Leadership: be an effective project manager
- Progress, performance measurement and evaluation
- Project audit and closure



Who Should Attend?

The short learning programme is aimed at individuals interested in improving their understanding of the project management processes in order to improve their contribution and increase their effectiveness as role players – client, customer or service provider – in any business project.

Mode of delivery:

Face to face OR Online

Duration: Face to Face



2 Days

Duration: Online



4 Weeks

Accreditation:

- Short learning programmes are accredited with the UFS and recognition to predefined formal programmes is available through Recognition of Prior Learning (RPL).
- All short learning programmes can be customised and offered on an in-house basis.
- NQF level: 5
- Credits: 10

Enquiries:

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