

## 1. Infrastructure and Resources in Place for Support of Doctoral Degree Provisioning

*Explain below to confirm the appropriateness and adequacy of the Library staff, facilities and resources in place for the support of the doctoral degree provisioning at the UFS.*

(Bloemfontein Campus)

- Postgraduate Research Unit (<https://ufs.libguides.com/researchunit>)
  - The Postgraduate Research Unit provides dedicated research support to PhD students, including prospective PhDs.
  - The SpringShare LibGuides platform is used to create online guides for postgraduate students (<https://ufs.libguides.com/researchsupport> & [https://ufs.libguides.com/research\\_metrics](https://ufs.libguides.com/research_metrics) & [https://ufs.libguides.com/research\\_cylce](https://ufs.libguides.com/research_cylce)).
  - Closely collaborates with the Postgraduate School in terms of training and guidance to PhDs.
  - Provides a space for students to study and conduct meetings with their promoters. The Unit has 30 desktop computer workstations (with all University research software already installed), 69 workstations for laptops, reliable WIFI, 6 discussion rooms and other facilities for comfort.
  - Provides training on effective database searching, continuous information literacy, bibliometrics and bibliographies.
  - Available to assist PhD students with literature searches.
  - Hosts a special collection of research books (<https://ufs.libguides.com/c.php?g=672191&p=4785208>).
  - The Unit is generally open from 8am to 10pm.
  
- Digital Scholarship Centre (<https://ufs.libguides.com/digitalscholar>)
  - One of the aims of the Digital Scholarship Centre (DSC) is to keep up to date with the research support provided at the University, making it easy to find, get access to and learn how to use digital research tools. Research support services from the Library and Information Services, ICT Services, Directorate: Research Development, the Postgraduate School, the Internationalisation Office, the Centre for Universal Access and Disability Support (CUADS), Student Administration Services, the Qwaqwa Campus and the South Campus are monitored and referrals are made by the DSC.
  - Has a close relationship with the High-performance Computing (HPC) office at ICT Services and makes referrals and introductions for PhDs where needed.
  - Assists in obtaining research software not already available at the University, and also assist in the installation and training of software, in collaboration with ICT Services.
  - Acquires assistive technology for PhD students at CUADS as needed, in collaboration with CUADS (<https://ufs.libguides.com/c.php?g=1003375&p=7342642>)
  - Provides consultation services in selecting and using digital tools and methods in research, including research data management (<https://ufs.libguides.com/rdm>), digitisation, digital publishing, licensing and copyright, open access and scholarly communication (<https://ufs.libguides.com/openaccess>), open science and digital identities such as ORCID (<https://ufs.libguides.com/orcid>).

- Provides training for PhD students, including introduction to digital scholarship, research data management, online identities such as ORCID, introduction to HPC, software carpentries, and digital citation management.
  - The Sasol Library has dedicated study carrels available for PhD students to hire.
  - The Sasol Library hosts the University's Africana collection.
  - The Interlibrary Loans office is situated in the Sasol Library, but serves all libraries.
- Archive for Contemporary Affairs (ARCA) (Bloemfontein Campus)  
(<https://www.ufs.ac.za/supportservices/departments/archive-for-contemporary-affairs-home>)
- Frik Scott Medical Library (Bloemfontein Campus) (<https://ufs.libguides.com/c.php?g=751522>)
- Literature searches
  - Systematic reviews
- Across all libraries:
- PhD students have access to all branch libraries across all campuses.
  - Electronic resources with reliable off-campus access (<https://ufs.libguides.com/az.php>).
  - Subject and research guides (<https://ufs.libguides.com/?b=g&d=a>).
  - Customised training for PhDs in collaboration with the Postgraduate School.
  - An institutional repository for open, online access to theses and dissertations, with handles as permanent identifiers (<https://scholar.ufs.ac.za>).
  - Reliable WIFI.
  - Dedicated IT support for the libraries.
  - CHELSA letters of introduction for PhD students.
  - Special access to library resources and facilities for prospective postgraduate students.
  - Training videos made available on various platforms, but hosted on YouTube:  
<https://www.youtube.com/user/UFSLibrary> and  
[https://www.youtube.com/channel/UC5R7dG6p5Dj3\\_lfyf2at9Ag](https://www.youtube.com/channel/UC5R7dG6p5Dj3_lfyf2at9Ag).
  - Communication with PhDs take place on all official University platforms, including social media platforms, as well as through official email distribution lists.
- 24/7 study area (Bloemfontein Campus)

**2. Names of UFS Library Staff Member Interviewees to Participate in the Doctoral Degree Review**

Select and provide in the table below two (2) names and details of staff members of UFS Library to be interviewed during the doctoral degree virtual site visit regarding the appropriateness and adequacy of staff, facilities and resources in place for support of the doctoral degree provisioning.

Institutional Support Structure	Name of Staff Member	Position	Email Address	Phone Number	SA Racial Category					Gender		
					A	W	C	I	UD	F	M	UD
UFS Library	Mrs Cornelle Scheltema-Van Wyk PL(SA)	Manager: Digital Scholarship Centre	Cornelle@ufs.ac.za	051 401 7869		X				X		
	Mr Charlie Maphuntshane Molepo PL(SA)	Deputy Director: Research and Scholarly Communications	Molepocm@ufs.ac.za	051 401 2032	X						X	

It will highly be appreciated if the information above should be received by the Directorate of Institutional Research and Academic Planning (DIRAP) at [PretoriusJ3@ufs.ac.za](mailto:PretoriusJ3@ufs.ac.za) (Ms Jacqueline Pretorius) by end of business Thursday 17 September 2020.