



T1.1: E-QUOTATION NOTICE AND INVITATION TO QUOTE

T1.1.1 University Estates of the University of the Free State invites quoting parties for:

83721-601 : Scaena Renovations : Additional Office Space : Bloemfontein Campus

CIDB rating required – 2GB or higher.

*Confirmation of active grading as required must be attached on closing date. **Failure to submit will invalidate your bid.**

T1.1.2 Quotation Collection

The procurement documents will be distributed electronically to the quoting parties with effect from 17 July 2020 and the proof of payment will only be accepted from the mentioned date.

A non-refundable quotation deposit of R150.00 is payable and a proof of deposit, EFT, cash or bank guaranteed cheque must be sent to the following email: MoleliL@ufs.ac.za. The email subject: 83721-601 Proof of Payment : Scaena Renovations : Additional Office Space + your company name WITH THE ADVERT FOR THIS QUOTATION.

Banking details for deposit or EFT:

Bank: Absa; Cheque Account: 1570850071; Branch: Brandwag; Branch Code: 632005
Reference: 1-452-10411-0198 + 83721-601 Scaena Renovations Additional Office Space

T1.1.3 Quotation Briefing Session

The compulsory briefing session (Clarification meeting) will be done virtually on **Microsoft Teams** on 21 July 2020 at 10:00.

Link: https://teams.microsoft.com/dl/launcher/launcher.html?url=%2f_%23%2f%2fmeetup-join%2f19%3ameeting_OGVIMWE4NmMtM2ZiOS00NzZiLTImY2MtMDJjMjg2N2lwMDcy%40thread.v2%2f0%3fcontext%3d%257b%2522Tid%2522%253a%252246c0a356-6edd-4e31-a129-b93c02255cf8%2522%252c%2522Oid%2522%253a%2522c597a3e4-fa3d-4041-9982-f853a2fd794c%2522%257d%26anon%3dtrue&type=meetup-join&deeplinkId=b4055f35-ea57-4e85-88b7-36f3c4e72b28&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

T1.1.4 Quotation Closing

The closing time and date for receipt of quotation: 24 July 2020 at 11:00.

Quoting party to do their submission by sending a completed quotation via email to the University Estates centralized email quotations4UE@ufs.ac.za. Subject should be: The project number and project name and the words "QUOTATION". **The Quotation Final Summary page to be attached to the email as a separate attachment.** Where the document is too large for email, the quoting party to send an email with the WeTransfer link where larger files can be stored and downloaded.

NB! NO QUOTATION PROCUREMENT DOCUMENTS WILL BE SENT OUT BY THE UFS ON THE DAY OF THE CLOSING OF THE QUOTATION.

Closing date: 24 July 2020 at 11:00

Technical enquiries: Incline Architects, Christine de Wet, Email: christine@inclinearchitects.co.za
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