

ENROL AT THE UNIVERSITY OF THE FREE STATE AS AN UNDERGRADUATE INTERNATIONAL STUDENT IN 2027

YOU WILL NEED TO FOLLOW THESE STEPS:

STEP 1

Submit your online application to the UFS at apply.ufs.ac.za/Application/Start. Please make sure that you capture subjects exactly as stated on your school-leaving report.

YOU NEED TO UPLOAD COPIES OF THE FOLLOWING DOCUMENTS:

- Your passport or South African identity document •Your final Grade 11 results with the school's stamp •Your mid-year Grade 12 results
- If available, your final Grade 12 results with the school's stamp •If available, certified copy of your school-leaving certificate
- If applicable, proof that you are currently enrolled for the Advanced Subsidiary/Advanced level
- If applicable, study record (academic transcript) with a certificate of conduct and/or qualification certificate if you have obtained your degree.

STEP 2

Your application is submitted. You will receive a student number and acknowledgement of your application. If you have not submitted the required documents, you will be requested to do so to finalise your application.

STEP 3

Your application and eligibility for a USAf Certificate of Exemption, if applicable, are evaluated by the university to determine whether you meet the exemption requirements (using a combination of Grade 12 mid-year AS-level and Grade 11 O-level results). Should your evaluation be positive, you will receive a conditional offer to study – SUBJECT TO AVAILABILITY OF SPACE.

Selection programmes are excluded. If you have indicated in your application that you require on-campus residence, you will also receive correspondence from Housing and Residence Affairs. Note that qualifying for your programme of choice does not guarantee admission.

STEP 4

If you do not yet have a Universities South Africa (USAf) Certificate of Exemption, or are in the process of applying for one, the UFS OIA will assist you. The office can apply to USAf on your behalf. Once you receive a conditional offer to study, please liaise with oiastudentadmin@ufs.ac.za for assistance. Detailed information is included on www.ufs.ac.za/supportservices/departments/international-affairs. You will be responsible for the payment of the USAf fee. Please note that assistance from the OIA is only available if you apply to the UFS.

UNCERTIFIED COPIES OF THE FOLLOWING DOCUMENTS ARE REQUIRED:

- uncertified senior/school leaving certificate
- uncertified academic records of UFS discretionary year studies
- uncertified copy of South African ID or passport

DEPOSIT THE AMOUNT INTO THE ACCOUNT OF THE MATRICULATION BOARD AT:

- Bank: ABSA
- Branch: Sunnyside (630345)
- Account number: 405 903 6917
- The UFS OIA can assist with the certification of copies of supporting documents. Please note that documents certified by the South African Police Service are not accepted by USAf.
- proof of payment of the USAf fee made directly to USAf

STEP 5

Apply for a police clearance certificate, which must cover either the past 12 months or the entire period since you turned 18, whichever is longer. You need a police clearance certificate from every country where you resided in this period.

STEP 6

Following receipt of the conditional offer to study, you will receive a visa (undertaking) letter from the UFS OIA. Please contact oiastudentadmin@ufs.ac.za or tshabalalal@ufs.ac.za to assist you with this letter.

STEP 7

Contact the OIA for individual advice on your study visa application as well as the mandatory South African medical aid. You can reach them at oiastudentadmin@ufs.ac.za and tshabalalal@ufs.ac.za for assistance. Obtain mandatory South African medical aid – the OIA (contact details above) can assist you. This is required for you to be able to obtain a study visa.

STEP 8

Apply for your study visa. Detailed instructions are included on www.ufs.ac.za/international/international-students/international-undergraduate-studies/study-visa. The OIA will assist you.

STEP 9

You need to source and secure financial support for your studies.

STEP 10

When your final statement of results is available, it must be submitted to the UFS. Your conditional offer will be re-evaluated, and you will receive a final admission outcome. Take note that meeting the minimum admission requirements for your programme of choice does not guarantee admission.

STEP 11

Complete the acceptance process for the offer online within the stipulated timeframe. If you fail to complete the acceptance process for the offer before the deadline, the offer will be withdrawn, and you will lose your space. Note that limited space is available.

STEP 12

If you meet the requirements, you will be allowed to register conditionally on condition that you finalise the application for Matriculation Exemption.

STEP 13

Pay the prescribed first payment before registration. You can move into the residence on campus where you have been placed, or into off-campus accommodation, and then start your academic activities, including orientation, academic advice, and registration.

